Bulk Download of Multiple Kaltura Videos (Support Specialists)

- 1. Navigate to <u>PSONO</u>.
- 2. Select Helpdesk => Kaltura => KMC Kaltura Admin (New).
- 3. Use the provided credentials to sign in to the Kaltura Management Console (KMC).
- 4. In Canvas, retrieve the course number at the end of the URL (*not* the course code).
- https://canvas.fsu.edu/courses/174808
- 5. In KMC, select Categories from the top navigation menu.

CONTENT	STUDIO	ANALYTICS	SERVICES DASHBOARD	
ENTRIES	MODERAT	ION PLAYER	OTNUICATION	CATEGORIES

- 6. Paste the course number into the search bar and press Enter on your keyboard.
- 7. On the right side, select the three horizontal dots (*not* the title).

		<u>Clear All</u>
Sub - Categories	Entries	
1	00	

- 8. Select View Entries.
- 9. Choose the videos to download by enabling the checkboxes next to the entries. You may have to navigate to a second page if there are more than 50 entries.
- 10. Select the More Actions drop-down menu.
- 11. Select Download.
- 12. Change the Source to HD/720. (If you leave it as "Source," the videos will not compile).
- 13. Select Download Selected Entries.

Note: An email containing the download links will be sent to <u>help@campus.fsu.edu</u>. This will create a ticket in the Happy Fox System. Navigate to the ticket and assign it to yourself before moving onto step 14. For larger files, this may take some time.

- 14. Reassign the Kaltura Ticket to the professor requesting the videos.
- 15. Reply to the ticket so the professor can access the download links.